

2012 BOROUGH OF DUMONT ORDINANCE

AYE	NAY	ABSTAIN	ABSENT	Ordinance	1449 (2 nd revision)
				No.	
				Date:	December 4, 2012
,-				Page:	1 of 6
				Subject:	Police Promotion Policy
V				Purpose:	Amendment
				Dollar	
4			$\mathcal{Q}_{\mathbf{q}}$	Amount:	
	arr	ick.		Prepared By:	Gregg Paster, Esq.
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Certified as a true copy of an Ordinance Introduced and Passed by the Governing Body of the Borough of Dumont on the above date at a Public Meeting by:

Susan Connelly, RMC, Municipal Clerk Borough of Dumont, Bergen County, New Jersey

AMENDING CHAPTER 75 POLICE DEPARTMENT, SECTION 9 OF THE DUMONT CODE

WHEREAS, the Mayor and Council have been requested by the Chief of Police and the Police Benevolent Association to revise the police department promotion policy in order to streamline the process to address a pressing need for supervisory personnel; and

WHEREAS, the Mayor and Council now seek to accommodate that request by eliminating the requirement for a written examination to evaluate candidates for police promotions; and

WHEREAS, it is necessary to amend this section of Chapter 75 of the Borough Code governing the required process for police promotions.

NOW THEREFORE, BE IT HEREBY ORDAINED by the Mayor and Council of the Borough of Dumont, in the County of Bergen and State of New Jersey, that Chapter 75 PERSONNEL POLICIES of the Borough of Dumont Code shall be amended as hereinafter provided:

Chapter 75-9 Promotions be and hereby is repealed in its entirety.

In place of existing section 75-9, the following provisions and sections shall replace the existing Code, new 75-9 **Promotions:**

A. Promotions to Sergeant, Lieutenant and Captain.

- (1) Promotion of any member or officer of the Police Department to a Sergeant, Lieutenant or Captain shall be made from the membership of the Department. Due consideration shall be given to the member or officer so proposed for the promotion to the length and merit of his/her service and preference shall be given according to seniority in service. Consideration shall also be given to the recommendations of the Chief of Police. No person shall be eligible for promotion to be a superior officer unless he/she shall have previously served as a patrol person for at least six years in the Department. A resident shall be appointed rather than a nonresident in any instance in which the resident and the nonresident achieve the same final average score in any test which may be given for promotion. This preference shall not, however, diminish, reduce, or affect any preference granted to veterans pursuant to any other provision of law.
 - (a) The selection process for the promotion of candidates to the position of Sergeant, Lieutenant and Captain shall be comprised of the following components with corresponding weights:
 - [1] Seniority: 20%.
 - [2] Education: 10%.
 - [3] Promotional evaluation: 30%.
 - [4] Chief of Police recommendations: 40%. If there is no Chief of Police at the time the promotions are being considered, the acting officer in charge will assume this responsibility.
 - (b) The above-stated components shall be defined and ranked as follows:
 - [1] Seniority. Candidates shall be ranked against competing candidates based upon seniority. Seniority shall be computed as the quotient of the number of months of service as a sworn law enforcement officer to the Borough of Dumont and the number of months of service as defined above of the longest serving officer eligible for the particular promotion being sought. The result shall be multiplied by 20 to reach the percentage achieved by each candidate for Seniority.

- [2] Education. Candidates shall be competitively evaluated and ranked based upon the level of education attained. Ranking shall be as follows:
 - [a] High school diploma/GED: one point.
 - [b] College-Less than 60 credits: two points.
 - [c] Associate's degree or in excess of 60 credits accumulated towards a bachelor's degree: four points.
 - [d] Bachelor's degree: six points.
 - [e] Master's degree: eight points.
 - [f] United States Military service resulting in Honorable Discharge: four points, in addition to existing civilian educational achievement.
- [3] Promotional evaluation.
 - [a] Candidates shall be competitively evaluated on their merit in a promotional evaluation process consisting of the following:
 - [i] The personnel files, including but not limited to job evaluation, disciplinary record, commendations and attendance.
 - [ii] An oral interview conducted by the Mayor and Council and/or their designees, which shall consider the following:
 - [A] Comprehensive and presentation skills in oral communications.
 - [B] Maturity in judgment.
 - [C] Interest in law enforcement.
 - [D] Evidence of supervisory ability.
 - [E] Demonstrate knowledge and understanding of the Borough, including the physical and demographics thereof, as well as an understanding of the operations of the Borough government including the interaction of the various departments thereof.
 - [F] Knowledge and understanding of supervisory practices, departmental rules, regulation, policies and procedures.
- [4] Consideration, constituting a value of 40% of the total evaluation process shall also be given to the recommendations by the Chief of Police. The Chief's ranking shall be scored based upon the quotient of the Chief's ranking of the candidates from lowest to

highest, divided by the number of candidates, multiplied by 40. Candidate ranked 1 is lowest ranked.

- (2) Promotions shall be granted in the order of the highest cumulative-value of all components. In the event members of the police force receive the same total value, preference shall be given to seniority, and a resident shall be appointed rather than a nonresident.
- B. Promotion to Chief of Police.
- (1) The position of Chief of Police is hereby declared to be an executive and managerial position, and promotion to the office of Chief of Police shall be in accordance with Subsection $\underline{\mathbf{A}}$ above where appropriate and in addition the Mayor and Council in examining the merit and length of service of an applicant, due consideration shall be given to the managerial and executive abilities.
 - (a) The selection process for the managerial position of Chief of Police shall be comprised of the following components with corresponding weights:
 - [1] Seniority: 20%.
 - [2] Oral evaluation: 50%.
 - [3] Existing Chief recommendation: 20%.
 - [4] Education: 10%.
 - (b) The above-stated components shall be defined and ranked as follows:
 - [1] Seniority. Candidates shall be ranked against competing candidates based upon seniority. Seniority shall be computed as the quotient of the number of months of service as a sworn law enforcement officer to the Borough of Dumont and the number of months of service as defined above of the longest serving officer eligible for the particular promotion being sought. The result shall be multiplied by 20 to reach the percentage achieved by each candidate for Seniority.
 - [2] Oral evaluation.
 - [a] The personnel files, including but not limited to job evaluations, disciplinary, record, commendations and attendance.
 - [b] An oral interview conducted by the Mayor and Council which shall consider the following:
 - [i] Comprehension and presentation skills in oral communications.
 - [ii] Maturity in judgment.
 - [iii] General knowledge of current departmental operations.
 - [iv] Management capabilities.
 - [v] Ability to solve problems through creative concepts.

- [3] Existing Chief recommendation.

 The existing/outgoing Chief of Police shall make a recommendation for his/her replacement based upon a ranking in order of the candidates. The recommendation shall be the quotient of the ranking, 1 being lowest, divided by the number of candidates, and multiplied by 20 to derive the value of the recommendation. If there is no Chief of Police due to death, disability, dismissal or resignation, then the Oral Evaluation shall be weighted to account for 70% of the score.
- [4] Education. Candidates shall be competitively evaluated and ranked based upon the level of education attained: Ranking shall be as follows:
 - [a] High school diploma/GED: one point.
 - [b] College-Less than 60 credits: two points.
 - [c] Associate's degree or in excess of 60 credits accumulated towards a bachelor's degree: four points.
 - [d] Bachelor's degree: six points.
 - [e] Master's degree: eight points.
 - [f] United States Military service resulting in Honorable Discharge: four points, in addition to existing civilian educational achievement.
- (2) The Mayor and Council shall promote the employee who demonstrates the greatest overall strength and ability to function in a managerial capacity. In the event members of the police force receive the same total value, preference shall be given to seniority, and a resident shall be appointed rather than a nonresident.
- C. Promotions to ranks length of service. Promotions to the following ranks will require the following years of continuous service as a Police Officer in the Dumont Police Department.
 - (1) Chief of Police: 15 years.
 - (2) Captain: 15 years.
 - (3) Lieutenant: 12 years.
 - (4) Sergeant: 6 years.
- D. Detective Bureau assignments. The Detective Bureau of the Borough of Dumont shall be composed as officers signed to said bureau by the Chief. The position of detective within the department shall not be considered a promotion but only a temporary alignment made by the Chief. It is considered a lateral move, and as such an individual may be transferred into the detective bureau or out of the detective bureau at any time.

Invalidity. If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

Severability. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Effective Date. This Ordinance shall take effect upon final passage and publication pursuant to law.

			BOROUGH OF DUMONT		
ATTEST:			James J. Kelly, Mayor		
Susan Conne	elly, Municipal Clerk				
Introduced: Adopted:	December 4, 2012	, 2012			



2012 BOROUGH OF DUMONT ORDINANCE

MEMBERS	AYE	NAY	ABSTAIN	ABSENT	Ordinance	1450
BROPHY		-		/	No.	
CARRICK	/				Date:	December 4, 2012
FREEMAN				/	Page:	1 of 7
HAYES						
STYLIANOU	/				Subject:	Police Department Air
ZAMECHANSKY						Quality Improvements
MAYOR KELLY	- V			•	Purpose:	Bond Ordinance
TOTALS	4			2	Dollar	\$65,000
Offered by:	St	ulia	74·1		Amount:	· · · · · · · · · · · · · · · · · · ·
Seconded by:	He	Typo)		Prepared By:	Lisa Gorab, Esq.

Certified as a true copy of an Ordinance Adopted on 2nd Reading by the Governing Body of the Borough of Dumont on the above date at a Public Meeting by:

Susan Connelly, RMC, Municipal Clerk Borough of Dumont, Bergen County, New Jersey

BOND ORDINANCE PROVIDING FOR THE ACQUISITION AND INSTALLATION OF AIR QUALITY EQUIPMENT AND IMPROVEMENTS AT THE POLICE DEPARTMENT, BY AND IN THE BOROUGH OF DUMONT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY; APPROPRIATING \$65,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$61,750 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DUMONT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the Borough of Dumont, in the County of Bergen, State of New Jersey (the "Borough"). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$65,000, said sum being inclusive of a down payment in the amount of \$3,250 now available for said improvement or purpose as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law") and now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvement or purpose described in Section 3 hereof and to meet the part of said \$65,000 appropriation not provided for by the down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$61,750 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$61,750 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is the acquisition and installation of air

quality equipment and improvements at the Police Department, including all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

- (b) The estimated maximum amount of bonds or notes to be issued for said purposes is \$61,750.
- (c) The estimated cost of said improvement or purpose is \$65,000, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of \$61,750, is the aggregate down payment for said purposes in the amount of \$3,250.

SECTION 4. In the event the United States of America, the State of New Jersey and/or the County of Bergen make a contribution or grant in aid to the Borough for the improvement and purpose authorized herein and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Bergen. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Bergen shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough (the "Chief Financial

Officer"), provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the office of the Clerk and is available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

- (a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement or purpose which the Borough may lawfully undertake as a general improvement or purpose, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
- (b) The average period of usefulness of said improvement or purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.
- (c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$61,750 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
- (d) An aggregate amount not exceeding \$12,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose herein before described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough reasonably expects to reimburse any expenditures toward the costs of the improvement or purpose described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures toward the costs of the improvement or purpose described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Borough for costs of the improvement or purpose described in Section 3 hereof, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of any bonds or notes authorized herein or another issue of debt obligations of the Borough other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). The bonds or notes authorized herein to reimburse the Borough for any expenditures toward the costs of the improvement or purpose described in Section 3 hereof will be issued in an amount not to exceed \$61,750. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of section 150 of the Code. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii)

the date the improvement or purpose described in Section 3 hereof is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

SECTION 10. The Borough covenants to maintain the exclusion from gross income under section 103(a) of the Code, of the interest on all bonds and notes issued under this ordinance.

SECTION 11. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

ADOPTED ON FIRST READING

DATED: November 13, 2012

SUSAN CONNELLY, RMC

Clerk of the Borough of Dumont

ADOPTED ON SECOND READING

DATED: December 4, 2012

SUSAN CONNELLY, RMC

Clerk of the Borough of Dumont

APPROVAL BY THE MAYOR ON THIS 4th DAY OF DECEMBER, 2012.

JAMES J. KELLY, Mayor



2012 g BOROUGH OF DUMONT ORDINANCE

MEMBERS	AYE	NAY	ABSTAIN	ABSENT	Ordinance	1451
ВКОРНУ					No.	
CARRICK					Date:	December 4, 2012
FREEMAN	,				Page:	1 of 4
HAYES						
STYLIANOU					Subject:	Municipal Parking
ZAMECHANSKY					Purpose:	Amendment
MAYOR KELLY					Dellan	
TOTALS	3	j		2	Dollar Amount:	
Offered by: Atylianou			Prepared By:	Gregg Paster, Esq.		
Seconded by:	12-0	Inec	Laraki	4	= - · F · · · · · · · · · · · · · · · · ·	90

Certified as a true copy of an Ordinance Adopted on 2nd Reading by the Governing Body of the Borough of Dumont on the above date at a Public Meeting by:

Susan Connelly, RMC, Municipal Clerk
Borough of Dumont, Bergen County, New Jersey

AMENDMENT OF ARTICLE 12, CHAPTER 21 OF THE BOROUGH OF DUMONT CODE

WHEREAS, the Mayor and Council desire to stem the overflow of vehicular traffic into and upon parking lot(s), parking area(s) and street(s) exclusively or primarily involving residential land uses and to prevent the overcrowding of said areas with parked vehicles operated by commuters, students or other persons whose residences are not situated or on immediately adjacent streets; and

WHEREAS, the Mayor and Council desire to put into effect a regulated permit parking system to prevent such overflow of vehicular traffic and the resultant congestion in and upon said streets; and

WHEREAS, it is the express purpose of this ordinance to reduce hazardous traffic conditions resulting from the overflow of traffic onto and the overcrowding of parking lot(s), parking area(s), and street(s) exclusively or primarily serving residential land uses with parked vehicles emanating from outside the residential area serviced by such streets in order to protect those streets and their inhabitants from polluted air, excessive noise and the trash and refuse caused by the entry of such vehicles, to protect the residents of such streets from unreasonable burdens in gaining access to their residences; to preserve the residential character of the streets; to promote efficiency in the maintenance of streets in such areas in clean and safe condition, to preserve and protect the safety of children and other pedestrians and traffic safety on said streets, to reduce air pollution and other deleterious environmental effects of vehicular commuting, to encourage reliance upon carpools and other means of mass transit, off street parking and generally to promote, preserve, and protect the peace, good order, comfort, convenience, safety, and welfare of the citizens and inhabitants of the Borough.

THEREFORE, BE IT HEREBY ORDAINED by the Mayor and Council of the Borough of Dumont, in the County of Bergen and State of New Jersey, that Chapter 21 TRAFFIC AND PARKING of the Borough of Dumont Code shall be amended as hereinafter provided:

Article 12. PERMITS AND FEES

Section 21-Traffic and Parking

21-34. Applicable Parking Lots and Parking Areas.

The permit fee for the Brook Street Parking Lot, West Shore Drive section 2-5, West Quackenbush Avenue (north side-125 feet west of Park Avenue), Washington Street (east side-from Massachusetts to Washington Avenue), and shall be one hundred and twenty dollars (\$120.00) per year, as of January 1, 2013, for Dumont Borough residents and business proprietors and their employees. The permit fee for non-resident commuters shall be one hundred eighty dollars (\$180.00) per year.

21-35. Effective Times.

- A. This parking ordinance shall be in effect Monday through Friday, every week of the year. No parking shall be permitted in any location covered hereunder from 2am through 5am any day of the year.
- B. No vehicle shall be parked in the parking lot(s) and/or parking area(s) designated in Section 21-34, supra between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday, except legal holidays, unless:

- The vehicle is owned or operated on a regular basis by a Borough of Dumont resident and the vehicle has displayed on its rear window, a current parking permit; or
- 2) The vehicle is owned or operated on a regular basis by a non-resident who is employed by the Borough of Dumont, or any other entity or employer located in the Borough, and the vehicle is so identified by a current parking permit displayed on its rear window.
- 21-36. Obtaining a Permit. All residents and employees of businesses located in the Borough of Dumont with a valid driver license and vehicle registration are eligible to obtain a parking permit at the resident fee. Non-resident employees shall present a pay stub no more than thirty (30) days old as proof of employment by a borough employer. Such permits shall be distributed on a first come-first served basis, upon presentation of the documents set forth herein evidencing a current Dumont residential or employment address. A parking permit may be obtained from the office of the Dumont Municipal Clerk, located at 50 Washington Avenue, between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday.
- 21-37. Pro Rated Permit Fee. Each permit issued by the Borough shall be valid for the permit year. If a permit is purchased after one hundred and eighty days (180) days after the start of the permit year, said permit fee shall be prorated to half of the permit fee amount.

21-38. Regulations Not Exclusive.

- 21-38.1 The provisions of this Ordinance imposing a time limit on parking shall not relieve any person of the duty to observe other and more restrictive provisions prohibiting or limiting the stopping, standing, or parking of vehicles set forth in N.J.S.A. 39:4-138.
- 21-38.2 The creation of a parking permit for specified parking lots and/or areas by this Ordinance, shall have no effect upon metered parking spaces in and around the area. Parking metered spaces shall be available to all vehicles, with or without, a residential permit. A residential parking permit shall not exempt a resident when parked in a metered space, from purchasing time from the meter, at the established rate.
- 21-39 Penalties. Any person who violates any provision of this ordinance, shall upon conviction thereof, be punished by a fine not exceeding \$250.00. A separate offense shall be deemed committed on each day during or on which a new violation occurs or continues.

Invalidity. If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

Severability. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Effective Date. This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

BOROUGH OF DUMONT

James J. Kelly, Mayor

ATTEST:

Susan Connelly, RMC

Municipal Clerk

Introduced:

November 20, 2012

Adopted:

December 4, 2012